



# Field/Court Rental Application

City of Allentown  
Department of Parks & Recreation  
3000 Parkway Blvd  
Allentown PA 18104  
610-437-7757 FAX 610-437-7796

Date(s) you are requesting: <div style="text-align: center; font-weight: bold;">2015</div>		TIME OF RESERVATION:		Number of Residents _____	
Recurring? ____Yes ____No  __Su __M __Tu __W __Th __F __Sa		Start: _____ AM / PM		Number of Non Residents _____	
		End: _____ AM / PM		Resident of Allentown? (Proof Required) ____Yes ____No	
<b>Baseball/Softball Fields</b> \$25 per game (non resident \$40) - \$90 per day, League/Tournaments \$125 per day \$130 daily for 2 fields same complex \$195 per day for 3 fields same complex \$260 per day for 4 fields same complex.					
<input type="checkbox"/> Bucky Boyle 1 (90')	<input type="checkbox"/> Irving 1 (90')	<input type="checkbox"/> Keck Park 1 (90')	<input type="checkbox"/> Roosevelt Park (60')		
<input type="checkbox"/> Bucky Boyle 2 (60')	<input type="checkbox"/> Irving 2 (60')	<input type="checkbox"/> Percy Ruhe 1 (90')	<input type="checkbox"/> Trout Creek East (60')		
<input type="checkbox"/> Fountain Park 1 (90')	<input type="checkbox"/> Jordan 1 (90')	<input type="checkbox"/> Percy Ruhe 2 (60')	<input type="checkbox"/> Trout Creek West (75')		
<input type="checkbox"/> Fountain Park 2 (60')	<input type="checkbox"/> Jordan 2 (60')	<input type="checkbox"/> Percy Ruhe 3 (60')	<input type="checkbox"/> Union Terrace (St. Elmo St.) (60')		
<input type="checkbox"/> Fountain Park 3 (60')	<input type="checkbox"/> Jordan 3 (60')	<input type="checkbox"/> Percy Ruhe 4 (90')			
<b>Football/Soccer Fields</b> \$25 per game (non resident \$40) \$120 Per Day \$210 per day for 2 fields, same complex					
<input type="checkbox"/> Bucky Boyle	<input type="checkbox"/> Irving Park	<input type="checkbox"/> Keck Park	<input type="checkbox"/> Percy Ruhe 2 (baseball 3)	<input type="checkbox"/> Roosevelt Park	
<input type="checkbox"/> Fountain Park	<input type="checkbox"/> Jordan Park	<input type="checkbox"/> Percy Ruhe 1 (baseball 1)	<input type="checkbox"/> Percy Ruhe 3 (baseball 4)	<input type="checkbox"/> Union Terrace	
<b>Basketball Courts</b> \$25 per game (non resident \$40) \$80 per day \$160 per day for 2 courts same complex \$230 per day for 3 courts same complex \$290 per day for 4 courts same complex					
<input type="checkbox"/> Cedar Beach 1	<input type="checkbox"/> Fountain Park	<input type="checkbox"/> Bucky Boyle	<input type="checkbox"/> Keck Park	<input type="checkbox"/> Roosevelt 1	<input type="checkbox"/> Trout Creek West
<input type="checkbox"/> Cedar Beach 2	<input type="checkbox"/> Ithaca	<input type="checkbox"/> Jordan 1	<input type="checkbox"/> Percy Ruhe 1	<input type="checkbox"/> Roosevelt 2	<input type="checkbox"/> Valania
<input type="checkbox"/> Cedar Beach 3	<input type="checkbox"/> Irving 1	<input type="checkbox"/> Jordan 2	<input type="checkbox"/> Percy Ruhe 2	<input type="checkbox"/> Stevens ½ court	
<input type="checkbox"/> Cedar Beach 4	<input type="checkbox"/> Irving 2	<input type="checkbox"/> Jordan Meadows	<input type="checkbox"/> Percy Ruhe 3		
<b>Volleyball Courts</b> \$25 per day \$35 per day for 2 courts same complex					
<input type="checkbox"/> Cedar Beach sand 1	<input type="checkbox"/> Cedar Beach hard 1	<input type="checkbox"/> Irving Park	<input type="checkbox"/> Rose Garden		
<input type="checkbox"/> Cedar Beach sand 2	<input type="checkbox"/> Cedar Beach hard 2	<input type="checkbox"/> Jordan Park	<input type="checkbox"/> Trout Creek West		
<b>Tennis Courts</b> \$25 per day \$35 per day for 2 courts same complex \$55 per day for 3 courts same complex \$70 per day for 4 courts same complex					
<input type="checkbox"/> Irving 1	<input type="checkbox"/> Irving 3	<input type="checkbox"/> Roosevelt 1	<input type="checkbox"/> Roosevelt 3		
<input type="checkbox"/> Irving 2	<input type="checkbox"/> Irving 4	<input type="checkbox"/> Roosevelt 2	<input type="checkbox"/> Roosevelt 4		
<b>Racquetball/Handball Courts</b> \$25 per day \$35 per day for 2 courts same complex \$55 per day for 3 courts same complex \$70 per day for 4 courts same complex					
<input type="checkbox"/> Jordan 1	<input type="checkbox"/> Jordan 3	<input type="checkbox"/> Jordan Meadows 1	<input type="checkbox"/> Percy Ruhe 1	<input type="checkbox"/> Keck Park 1	
<input type="checkbox"/> Jordan 2	<input type="checkbox"/> Jordan 4	<input type="checkbox"/> Jordan Meadows 2	<input type="checkbox"/> Percy Ruhe 2	<input type="checkbox"/> Keck Park 2	
<b>Miscellaneous Rates:</b>					
<input type="checkbox"/> Jordan Meadows Roller Hockey \$25 per game, \$65 per day			<input type="checkbox"/> Lights (\$25.00/hour)		
Please print the following information.			Signature required, please see reverse		
APPLICANT'S NAME		DAYTIME TELEPHONE NUMBER		CELL TELEPHONE NUMBER	
APPLICANT'S ADDRESS				Total Amount Due	
E-MAIL ADDRESS				Total Amount Paid	

## Rules and Regulations

### Please Read Carefully

1. Groups should take appropriate actions to maintain facilities and investigate and/or prevent abuse of facilities. Groups will be held responsible for damages attributed to their use, which may result in a minimum \$100.00 and maximum of \$600.00 fine. **Parking on grass is prohibited.**
2. All recreation-related requests must be submitted to the Allentown Department of Parks & Recreation in writing.
3. In requesting facilities, please do not overbook your request. Time requested should be what is needed to set up and tear down. Also, please explain what your group desires to use the facility for (ex. Sports activity, private party, team use, number of teams, games or practices per team per week).
4. Pursuant to Department of Parks & Recreation policy we may charge appropriate fees to extracurricular activities utilizing municipal facilities, which in the opinion of the Department impose excessive or unusual costs.
5. In accordance with the Department's field & facility rental policy, all leagues, tournaments and activities requiring more than one field and/or 3 weeks of reservation time are required to deposit 50% of the total rental reservation prior to the first scheduled use of all City of Allentown fields or courts. Failure to do so will terminate your request.

***Based on this request (and other requests), official forms will be sent to you indicating approved dates, times and facilities. Those dates may not include all the dates you requested. Failure to provide sufficient information may delay or hinder the potential approval of your request.***

#### **\*HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR COMMUNITY SERVICES FACILITIES**

In consideration for the acceptance for use of the above facilities, applicant hereby agrees to defend, indemnify and hold harmless the City of Allentown Department of Parks & Recreation and its agents, officers, employees and volunteers, against any and all claims, demands, damages, costs and expenses, including attorneys' fees, actions or liability whatsoever directly or indirectly arising out of or resulting in any way from the occupancy or use of the facility by Applicant and/or Applicant's invitees.

**A current \$1,000,000.00 liability insurance policy is required  
for all league and tournament field/court rentals.**

**City of Allentown must be named as the additional insured, at the address below:**

**City of Allentown  
attn Department of Parks & Recreation  
435 Hamilton St.  
Allentown, PA 18101**

ON BEHALF OF THIS GROUP, I UNDERSTAND ALL THE RULES AND REGULATIONS ASSOCIATED WITH IS REQUEST AND ACCEPT THE LEGAL AND FINANCIAL RESPONSIBILITIES INVOLVED IN THE USE OF CITY OF ALLENTOWN PARK FACILITIES			
<i>I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.</i>			
APPLICANT'S SIGNATURE			
	This form will be returned if not signed by applicant		Date
APPROVAL			
	SUPERINTENDENT OF PARKS AND/OR DESIGNEE APPROVAL		Date